



# INSTITUTE FOR CATHOLIC LIBERAL EDUCATION

## **Aspiring School Leaders Program Course Syllabus**

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**Purpose:** This six-month, online school leader training program aims to prepare classroom teachers to move into school leadership positions in Catholic liberal arts schools.

**Format:** Two monthly meetings will take place the second and fourth week of each month for 60-90 minutes in a time slot outside of normal school hours. Each month, an assignment will be given to reinforce the topics and put them into action. During the course of the program, participants will also receive 1 one-on-one advising session with the program leader. An ICLE Certificate of Completion will be awarded for successful completion of the program. Each monthly meeting will include a presentation of content. The second monthly meeting will review content and also include a guided professional discussion using real school scenarios.

**Presentations:** Presentations are grounded in what it means to be an authentic Catholic School and how this should impact every aspect of leadership. Presentations start with the theoretical and move onto the practical in a way that offers personalized support and guidance to participants. The presentations include Church teaching as much as possible as well as relying on the great saints in Catholic education and formation. Presentations also offer real life examples from various schools and offer as much practical advice as possible.

### **Topics:**

1. Mission and Vision Statements - July 5th and 19th, 2022

2. Parent education and faculty formation - August 2nd and 16th 2022
3. Curriculum Integration and Themes - September 6th and 20th 2022
4. Prayer and Culture - October 4th and 18th 2022
5. Enrollment Management And Marketing - November 8th and 22nd 2022
6. Hiring Staff and Budgeting - December 6th and 20th 2022

**Practical Course Details:**

- An assignment is given on the first meeting of the month and the participants have the month to complete it. Assignments will be posted and submitted through google classroom. Extensions will be granted as needed.
- Zoom calls will all be recorded for asynchronous viewing later. Presentation slides will be shared following the presentation.
- Phone calls will be pre-scheduled at mutually agreed upon times.